

**LEASED OFFICE SPACE  
AMERICAN WITH DISABILITY ACT  
SITE ASSESSMENT**

DUE DATE \_\_\_\_\_

Department: \_\_\_\_\_  
Site Location: \_\_\_\_\_  
DAGS Lease No.: \_\_\_\_\_

Date of Survey: \_\_\_\_\_  
Surveyed By: \_\_\_\_\_

**Building Complies with Minimum Access as defined in Comptroller's Memorandum 1998-19**

YES  
 NO  
*If NO specify required improvement(s) below (or on attached sheet)*

1. Description: \_\_\_\_\_  
Reason: \_\_\_\_\_

2. Description: \_\_\_\_\_  
Reason: \_\_\_\_\_

**ADA Improvement (s) for Interior Office Space**  
*Specify improvement(s) Required or Desirable (or on attached sheet)*

1. Description: \_\_\_\_\_  
Reason: \_\_\_\_\_

Available Dept. Funds: \$ \_\_\_\_\_ Source: \_\_\_\_\_

2. Description: \_\_\_\_\_  
Reason: \_\_\_\_\_

Available Dept. Funds: \$ \_\_\_\_\_ Source: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Department ADA Coordinator

## LEASED BUILDING WORKSHEETS FOR ADA COMPLIANCE

### Purpose

These worksheets have been prepared to assist in the inspection of a building's compliance to the minimum level of accessibility as stated in Comptroller's Memorandum 1998-19. They represent an abbreviated list of items that aim to highlight potential areas of deficiencies in the building being considered for leasing of office space. For complete descriptions of each element refer to the Americans with Disabilities Act Accessibility Guidelines (ADAAG) and the Architectural Access Committee's Interpretive Opinions (I.O.)

The elements included in these worksheets are as follows:

- Parking - (page 2)
- Passenger Loading Zone - (page 3)
- Exterior Accessible Routes - (page 4)
- Curb Ramps - (pages 5, 6)
- Ramps - (pages 5, 6)
- Stairs - (page 7)
- Building Entrances - (pages 8, 9)
- Elevators - (pages 10, 11)
- Restrooms - (pages 12, 13, 14, 15)
- Program Accessibility - (pages 16, 17)

Elements excluded from these worksheets are as follows:

- User agency staff areas.
- Building emergency/alarm systems.
- Fire exits and doorways not part of accessible path to public program areas.
- Water fountains within building corridors.
- Telephones within building corridors.
- Topographic survey work.
- The overall program space itself.
- Parking stall counts required to meet County standards.
- Toilet counts required to meet OSHA standards.
- Light plugs, switches, AC controls and fan controls.
- Areas of rescue assistance required since these are existing buildings.

**LEASED BUILDING WORKSHEETS  
FOR ADA COMPLIANCE**

Building Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Parking**

ADAAG Section	Element Description	Finding	Notes
4.1.2 (5)	Required Minimum Number of Accessible Spaces	<p>___ Number of <u>public parking stalls</u>.</p> <p>___ Number of <u>public accessible parking stalls</u>.</p> <p>___ Number of public accessible <u>van parking stalls</u>.</p>	
4.6.3	Width of Parking Space	Accessible <u>parking stalls</u> including van accessible spaces with a <u>minimum width of 96 inches (8'-0")</u> (are/are not) provided.	
4.1.2(5)(a)	Width of Access Aisle	<u>Car access aisles</u> with a <u>minimum width of 60 inches (5'-0")</u> (are/are not) provided.	
4.6.3	Surface Slopes	<u>Parking and access aisles</u> with surface slopes of no more than <u>1:50 (2%)</u> in all directions (are/are not) provided.	
4.6.3	Access Aisle and Accessible Route	The <u>access aisle</u> (connects/does not connect) directly to an <u>accessible route</u> .	
4.6.4	Signage	<u>Reserved signage</u> showing the ISA at the head of the stalls (is/is not) provided.	
4.6.4 I. O. 1996-17	Signage	<u>Van-accessible signage</u> mounted at 80 in.(6'-8") above the finished surface (is/is not) provided.	
4.1.2(5)(b)	Width of Access Aisle for Van Accessible Spaces	<u>Van accessible access aisles</u> with a minimum width of 96 inches (8'-0") (is/is not) provided.	
4.6.5	Vertical Clearance	Accessible parking spaces with a minimum <u>vertical clearance of 98 inches (8'-2")</u> (is/is not) provided.	

**LEASED BUILDING WORKSHEETS  
FOR ADA COMPLIANCE**

Building Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Passenger Loading Zone**

ADAAG Section	Element Description	Finding	Notes
4.1.2(5)(c)	Loading Zones	A passenger loading zone (is/is not) provided.	
4.6.5	Vertical Clearance	A passenger loading zone with a minimum vertical clearance of at least 114 inches (9'-6") (is/is not) provided.	
4.6.6	Access Aisle	Access aisles of at least 60 inches (5'-0") wide and 20 ft. long (is/is not) provided.	
4.6.6	Surface Slopes	Vehicle standing spaces and access aisles with surface slopes of no more than 1:50 (2%) in all directions (are/are not) provided.	

**LEASED BUILDING WORKSHEETS  
FOR ADA COMPLIANCE**

Building Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Exterior Accessible Routes**

ADAAG Section	Element Description	Finding	Notes
4.3.2	Route to Entrance	An accessible route to the entrance from the public sidewalk (is/is not) provided.	
4.3.3	Route to Entrance	An accessible route with a minimum width of 36 inches (is/is not) provided.	
4.3.4	Route to Entrance (Passing space)	For the accessible routes that are less than 60 inches wide, a passing space that is at least 60 in. wide and 60 in. long (is/is not/not applicable) provided.  Or an intersecting walk (occurs/does not occur/not applicable) within 200 feet.	
4.3.5	Head Room	The clear head room of at least 80 inches (6'-8") on the accessible route (is/is not) provided.	
4.4.1	Protruding Objects	Objects mounted on the wall that have leading edges between 27 and 80 in. from the floor (exist/do not exist).  These objects protrude (more/less/not applicable) than 4 in.  Free standing objects mounted on posts with leading edges between 27 and 80 inches from the floor (exist/do not exist).  They project (more/less/not applicable) than 12 inches into the perpendicular route of travel.	
4.3.7	Slopes	A walkway with a running slope less than 1:20 (5%) (is/is not) provided.  A walkway surface with a cross slope less than 1:50 (2%) (is/is not) provided.	
4.3.8	Changes In Level	An accessible route with changes in level less than 1/4 in. (is/is not) provided.	
4.5.4	Grates	Grates (are/are not) located along accessible route with openings that are (more/less /not applicable) than 1/2 in.	

**LEASED BUILDING WORKSHEETS  
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Building Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Ramps**

ADAAG Section	Element Description	Finding	Notes
4.8.2	Running Slope	A ramp with a running slope of 1:12 (8.3%) or less (is/is not) provided.	
	Maximum Rise	A ramp with a maximum rise less than 30 inches (is/is not) provided.	
4.8.6	Cross Slope	The cross slope of the ramp surface (is/is not) less than 1:50 (2%).	
4.8.6	Surface	A stable, firm, and slip-resistant ramp surface (is/is not) provided.	
4.5.4	Grates	Grates (are/are not) located along accessible route with openings that are (more/less/not applicable) than 1/2 in.	
4.8.3	Clear Width	The ramp with a clear width (between handrails) of at least 36 in. (is/is not) provided.	
4.8.4	Landing	Level landings at the top and bottom of each ramp and each ramp run (are/are not) provided.	
	Size	Landings that are as wide as the ramp (are/are not) provided.  Landings that are at least 60 in. long (are/are not) provided.  Where the ramp does change direction, the landing size (is/is not/not applicable) at least 60 in. wide by 60 in. long.	
4.8.5	Handrails	Handrails along the ramp with a rise more than 6 in. (are/are not/not applicable) provided. (Note: If it rises more than 6 in., then handrails on each side are required.)  Handrails along the ramp longer than 72 in. (are/are not/not applicable) provided. (Note: If it is longer than 72 in., then handrails on each side are required.)	

**LEASED BUILDING WORKSHEETS  
FOR ADA COMPLIANCE**

Building Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Ramps - continued**

ADAAG Section	Element Description	Finding	Notes
4.8.7	Edge Protection	Where the ramp or landing has a drop-off, a (minimum 2 in. curb/wall/railings/projecting surface) (is/is not) provided.	
4.8.5 (1)		Where the ramp doglegs or switches-back, a continuous inside handrail (is/is not/not applicable) provided.	
4.8.5 (2)	Handrail Extension	At the ends of the handrails, 12 inches of handrail, parallel to the floor or ground surface, extending beyond the <u>top and bottom</u> of the ramp segment (is/is not) provided.	
4.8.5 (3)	Clearance	A clearance of 1-1/2 inches (absolute) between the handrails and walls (is/is not) provided.	
4.8.5 (5)	Height	The top of handrail with a height of 34 to 38 in. above the ramp surface (is/is not) provided.	
4.8.5 (6)	Ends of Handrails	A handrail with ends that are rounded or return smoothly to the floor, wall or post (is/is not) provided.	
4.26.2	Diameter	A handrail with a diameter of at least 1-1/4 in. to 1-1/2 in. (is/is not) provided.	

**LEASED BUILDING WORKSHEETS  
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Building Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Stairs**

ADAAG Section	Element Description	Finding	Notes
4.9.2	Risers/ Treads	Stairs with uniform riser heights and tread widths (are/are not) provided.  Closed risers (are/are not) provided.  Treads at least 11 inches measured from riser to riser (are/are not) provided.	
4.9.4	Handrails	Handrails (are/are not) provided.	
4.9.4 (1)		Where the stair doglegs or switches-back, a continuous inside handrail (is/is not) provided.	
4.9.4 (2)	Handrail Extension	At the ends of the handrails, 12 inches of handrail, parallel to the floor beyond the <u>top</u> riser (is/is not) provided.  At the ends of the handrails, at least one tread width of sloping handrail plus 12 inches of horizontal handrail beyond the <u>bottom</u> riser (is/is not) provided.	
4.9.4 (3)	Clearance	A clearance of 1-1/2 inches (absolute) between the handrails and walls (is/is not) provided.	
4.9.4 (4)	Gripping Surface	A handrail with gripping surface that are not interrupted by other obstructions (is/is not) provided.	
4.9.4 (5)	Height	The top of handrail with a height of 34 to 38 in. above the floor surface (is/is not) provided.	
4.9.4 (6)	Ends of Handrails	A handrail with ends that are rounded or return smoothly to the floor, wall or post (is/is not) provided.	
4.26.2	Diameter	A handrail with a diameter of at least 1-1/4 in. to 1-1/2 in. (is/is not) provided.	

**LEASED BUILDING WORKSHEETS  
FOR ADA COMPLIANCE**

Building Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Building Entrance**

ADAAG Section	Element Description	Finding	Notes
4.1.3 (16)	Signage	Entrance signage identifying accessibility (is/is not/not applicable) provided.	
4.13.4	Door	The doorway with (single/double) leaves (is/is not) provided.	
4.13.5	Door	A doorway with a clear width of a leaf of at least 32 in. (is/is not) provided.	
4.13.6	Door - Push Side	<p>The push side is: (select one)</p> <p>Front approach.</p> <p>An approach clearance in front of the door of at least 48 in. deep (is/is not) provided.</p> <p>A latch side clearance of at least 12 in. along the wall for doors with both a closer and a latch (is/is not) provided.</p> <p>Hinge side approach.</p> <p>An approach clearance of at least 42 in., or 48 in. wide if the door has both a closer and a latch (is/is not) provided.</p> <p>An approach depth of at least 54 in. back from the latch side door jamb (is/is not) provided.</p> <p>Latch side approach.</p> <p>An approach clearance of at least 42 in. or 48 in. wide if the door has a closer (is/is not) provided.</p> <p>A latch side clearance of at least 24 in. along the wall (is/is not) provided.</p>	

**LEASED BUILDING WORKSHEETS  
FOR ADA COMPLIANCE**

Building Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Building Entrance (Continued)**

ADAAG Section	Element Description	Finding	Notes
(Continued)			
4.13.6	Door - Pull Side	<p>The pull side is: (select one)</p> <p>Front approach. An approach clearance in front of the door of at least 60 in. deep (is/is not) provided. A latch side clearance of at least 18 in. along the wall (is/is not) provided.</p> <p>Hinge side approach. An approach clearance of at least 60 in. wide with a latch side clearance of at least 36 in. along the wall minimum (is/is not) provided. Or, an approach clearance of at least 54 in. wide with a latch side clearance of 42 in. along the wall or more (is/is not) provided.</p> <p>Latch side approach. An approach clearance of at least 48 in. or 54 in. wide if the door has a closer (is/is not) provided. A latch side clearance of at least 24 in. along the wall (is/is not) provided.</p>	
4.13.8	Door	Thresholds that do not exceed 1/2 in. (are/are not) provided.	
4.13.9	Door	A door with (lever-type/push-type/u-shaped handle) door hardware (is/is not) provided.	

**LEASED BUILDING WORKSHEETS  
FOR ADA COMPLIANCE**

Building Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Elevator**

ADAAG Section	Element Description	Finding	Notes
4.10	Elevator	___ Number of public elevators.	
4.10.2	Elevator	Elevator car(s) with self-leveling to less than 1/2 in. between the car and floor landing (is/is not) provided.	
4.10.3	Elevator	Call buttons centered at 42 in. above finish floor at each elevator lobby (are/are not) provided.  Call buttons are more than 3/4 in its smallest dimension (are/are not) provided .	
4.10.4	Elevator	Hall lanterns (are/are not) provided.	
4.10.5	Elevator	Raised and Braille characters mounted at 60 in. above finish floor on both jambs of each hoistway entrance (are/are not) provided.	
4.10.6	Elevator	Door protective and reopening devices at heights of 5 in. and 29 in. (are/are not) provided.  Safety door edges (are/are not) provided.	
4.10.9	Elevator	Elevator doors with a width of at least 36 inches (is/is not) provided.  The door is: (select one)  Center opening. An elevator car with inside dimensions of at least 51 in. by 80 in. (are/are not) provided.  Side opening. An elevator car with inside dimensions of at least 51 in. by 68 in. (is/is not) provided.  A clearance of less than 1-1/4 in. between the car platform sill and the edge of the hoistway (is/is not) provided.	

**LEASED BUILDING WORKSHEETS  
FOR ADA COMPLIANCE**

Building Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Elevator (Continued)**

ADAAG Section	Element Description	Finding	Notes
4.10.12	Elevator	<p>The inside approach to the elevator floor buttons is a: (select one)</p> <p style="padding-left: 40px;">Side approach. Floor buttons at a height of no more than 54 in. (are/are not) provided.</p> <p style="padding-left: 40px;">Front approach. Floor buttons at a height of no more than 48 in. (are/are not) provided.</p> <p style="padding-left: 40px;">Emergency controls located at the bottom of the panel at no less than 35 in. above finish floor (are/are not) provided.</p>	
4.10.13	Elevator	<p>Visual and audible car position indicators inside (are/are not) provided.</p>	

**LEASED BUILDING WORKSHEETS  
FOR ADA COMPLIANCE**

Building Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Restroom - (Men/Women)**

ADAAG Section	Element Description	Finding	Notes
4.1.3 (11)	Route to Entrance	An accessible route from the building entrance to the entrance of the public restrooms (is/is not) provided.	
4.1.3 (16) I.O. 1999-06	Signage	Signage identifying restroom accessibility mounted at 60 in. to the centerline of its equivalent verbiage/braille above the finish floor on the wall adjacent to the latch side of the door (is/is not) provided.  Tactile/Braille characters (are/are not) provided.	
4.13.4	Door	The doorway with (single/double) leaves (is/is not) provided.	
4.13.5	Door	A doorway with a clear width of a leaf of at least 32 in. (is/is not) provided.	
4.13.6	Door - Push Side	The push side is: (select one)  Front approach. An approach clearance in front of the door of at least 48 in. deep (is/is not) provided. A latch side clearance of at least 12 in. along the wall for doors with both a closer and a latch (is/is not) provided.  Hinge side approach. An approach clearance of at least 42 in. or 48 in. wide if the door has both a closer and a latch (is/is not) provided. An approach depth of at least 54 in. back from the latch side door jamb (is/is not) provided.  Latch side approach. An approach clearance of at least 42 in. or 48 in. wide if the door has a closer (is/is not) provided. A latch side clearance of at least 24 in. along the wall (is/is not) provided.	

**LEASED BUILDING WORKSHEETS  
FOR ADA COMPLIANCE**

Building Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Restrooms - (Men/Women) (Continued)**

ADAAG Section	Element Description	Finding	Notes
4.13.6	Door - Pull Side	<p>The pull side is: (select one)</p> <p>Front approach. An approach clearance in front of the door of at least 60 in. deep (is/is not) provided. A latch side clearance of at least 18 in. along the wall (is/is not) provided.</p> <p>Hinge side approach. An approach clearance of at least 60 in. wide with a latch side clearance of at least 36 in. along the wall minimum (is/is not) provided. Or, an approach clearance of at least 54 in. wide with a latch side clearance of 42 in. along the wall or more (is/is not) provided.</p> <p>Latch side approach. An approach clearance of at least 48 in. or 54 in. wide if the door has a closer (is/is not) provided. A latch side clearance of at least 24 in. along the wall (is/is not) provided.</p>	
4.13.8	Door	Thresholds that are less than 1/2 in. (are/are not) provided.	
4.13.9	Door	A door with (lever-type/push-type/u-shaped handle) door hardware (is/is not) provided.	
4.13.11	Door	The door has a (closer/latch/both) with an opening force is less than 5 lbf. (is/is not) provided.	
4.16.2	Water Closet	A water closet that is located 18 in. away from the nearest side wall (is/is not) provided.	
4.16.3	Water Closet	A water closet with its seat located between 17 to 19 in. above finish floor (is/is not) provided.	

**LEASED BUILDING WORKSHEETS  
FOR ADA COMPLIANCE**

Building Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Restroom - (Men/Women) (Continued)**

ADAAG Section	Element Description	Finding	Notes
4.16.5	Water Closet	A water closet with its flush mechanism located on the wide side of the toilet area (is/is not) provided.  A water closet with its flush mechanism at no more than 44 in. above finish floor (is/is not) provided.	
4.16.4	Grab Bars	A rear grab bar that is at least 36 in. long (is/is not) provided.  A side grab bar that is at least 42 in. long (is/is not) provided.  Grab bars mounted at 33 in. to 36 in. (are/are not) provided.	
4.16.6	Toilet Paper Dispenser	A toilet paper dispenser located no more than 36 in. away from the rear wall within the accessible toilet stall (is/is not) provided.  A toilet paper dispenser that is mounted no less than 19 in. minimum above finish floor (is/is not) provided.	
4.17.3	Toilet Stalls	The water closet is: (select one)  Wall-mounted. A toilet stall with a depth of at least 56 in. by 60 in. wide (is/is not) provided. Floor-mounted. A toilet stall with a depth of at least 59 in. by 60 in. wide (is/is not) provided.  A clear opening to the accessible toilet stall of at least 32 in. minimum (is/is not) provided.	
4.17.4		A toilet stall with the front portion and at least one side partition having 9 inch toe clearance (is/is not) provided.	
4.18.2	Urinal	A urinal with an elongated rim (14") located no more than 17 in. above finish floor (is/is not) provided.	

**LEASED BUILDING WORKSHEETS  
FOR ADA COMPLIANCE**

Building Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Restroom - (Men/Women) (Continued)**

ADAAG Section	Element Description	Finding	Notes
4.18.3	Urinal	A urinal with a clear floor space of 30 in. by 48 in. in front to allow for a front approach (is/is not) provided.	
4.18.4	Urinal	A urinal with a flush control located no more than 44 in. above finish floor (is/is not) provided.	
4.19.2	Lavatories	An accessible lavatory with its rim or counter surface no higher than 34 in. (is/is not) provided.  An accessible lavatory with a knee clearance of at least 29 in. minimum (is/is not) provided.	
4.19.3	Lavatories	An accessible lavatory with a clear floor space of 30 in. by 48 in. in front of the lavatory to allow for a front approach (is/is not) provided.	
4.19.4	Lavatories	Insulated hot water and drain pipes under the accessible lavatory (is/is not) provided.	
4.19.5	Lavatories	A (lever-operated/push-type/electronically controlled) faucet (is/is not) provided.	
4.19.6	Mirror	A mirror (the reflecting surface) that is mounted no higher than 40 in. above finish floor (is/is not) provided.	
4.27.3	Paper Towel Dispenser	A paper towel dispenser that is mounted no higher than 48 in. for a forward reach or 54 in. for a side reach (is/is not) provided.	

**LEASED BUILDING WORKSHEETS  
FOR ADA COMPLIANCE**

Building Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Program Accessibility**

ADAAG Section	Element Description	Finding	Notes
4.1.3 (1)	Route to Entrance	An accessible route from the building entrance to the entrance of this public accessible program space (is/is not/not applicable) provided.	
4.1.3 (16) I.O. 1999-06	Signage	<p>Signage identifying space accessibility mounted at 60 in. to the centerline of its equivalent verbiage/braille above the finish floor on the wall adjacent to the latch side of the door (is/is not/not applicable) provided.</p> <p>Tactile/Braille characters (are/are not/not applicable) provided.</p>	
4.13.4	Door	The doorway with (single/double) leaves (is/is not) provided.	
4.13.5	Door	A doorway with a clear width of a leaf of at least 32 in. (is/is not) provided.	
4.13.6	Door - Push Side	<p>The push side is: (select one)</p> <p>Front approach. An approach clearance in front of the door of at least 48 in. deep (is/is not) provided. A latch side clearance of at least 12 in. along the wall for doors with both a closer and a latch (is/is not) provided.</p> <p>Hinge side approach. An approach clearance of at least 42 in. or 48 in. wide if the door has both a closer and a latch (is/is not) provided. An approach depth of at least 54 in. back from the latch side door jamb (is/is not) provided.</p> <p>Latch side approach. An approach clearance of at least 42 in. or 48 in. wide if the door has a closer (is/is not) provided. A latch side clearance of at least 24 in. along the wall (is/is not) provided.</p>	

**LEASED BUILDING WORKSHEETS  
FOR ADA COMPLIANCE**

Building Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Program Accessibility (Continued)**

ADAAG Section	Element Description	Finding	Notes
4.13.6	Door - Pull Side	<p>The pull side is: (select one)</p> <p>Front approach. An approach clearance in front of the door of at least 60 in. deep (is/is not) provided. A latch side clearance of at least 18 in. along the wall (is/is not) provided.</p> <p>Hinge side approach. An approach clearance of at least 60 in. wide with a latch side clearance of at least 36 in. along the wall minimum (is/is not) provided. Or, an approach clearance of at least 54 in. wide with a latch side clearance of 42 in. along the wall or more (is/is not) provided.</p> <p>Latch side approach. An approach clearance of at least 48 in. or 54 in. wide if the door has a closer (is/is not) provided. A latch side clearance of at least 24 in. along the wall (is/is not) provided.</p>	
4.13.8	Door	Thresholds that are less than 1/2 in. (are/are not) provided.	
4.13.9	Door	A door with (lever-type/push-type/u-shaped handle) door hardware (is/is not) provided.	
4.13.11	Door	A door with a (closer/latch/both ) with an opening force is less than 5 lbf. (is/is not/not applicable) provided.	
4.2.3	Turnaround	A 60 in. diameter clear space (is/is not) provided.	
4.2.4.1	Counter	A counter with a clear floor space of 30 in. by 48 in. (is/is not/not applicable) provided.	
7.2(1)(2)	Counter	A counter or portion of a counter which is 36 inches in length with a maximum height of 36 in. above the finished floor or an auxiliary counter adjacent to main counter (36" AFF) or folding shelf (is/is not/not applicable) provided.	