

TG 00001 v09.02
Summary of Changes:

- 1) To delete specific references to the Department of Education

Project Title Page
TECHNICAL GUIDE

TG 00001

1. Coordination Issues:

- 1.1 The information contained in and required by this section has serious contract implications. Ensure there are no errors in the final specification section.
- 1.2 Make sure to match the appropriate TG 00001 Project Title Page section to the respective Section TG 00100 Solicitation Notices and respective section from TG 00400 Bid, Proposal or Offer Forms. Make sure to match TG 00005 Project title Page (Informal Bid) with TG 00415 Informal Bid Form.

2. Design Issues: (Not Used)

3. Drawing Notes: (Not Used)

4. Standard Drawings: (Not Used)

5. Specification Notes: (Not Used)

6. Guide Specification:

- 6.1 Use attached Section TG 00001 Project Title Page (Sealed Bid) with TG 00110 NOTICE TO BIDDERS, TG 00210 INSTRUCTIONS TO BIDDERS and TG 00410 SEALED BID FORM.
- 6.2 Use Section TG 00002 Project Title Page (Multi-Step Bid) with TG 00112 INVITATION TO BIDDERS MULTI-STEP BID, TG 00212 INSTRUCTIONS TO BIDDERS MULTI-STEP BID TG 00412 and MULTI-STEP SEALED BID FORM. **(To be developed)**
- 6.3 Use attached Section TG 00005 Project Title Page (Informal Bid) with TG 00115 INFORMAL BID SOLICITATION LETTER and TG 00415 INFORMAL BID FORM.
- 6.4 Use Section TG 00008 Project Title Page (RFP) with TG 00120 REQUEST FOR PROPOSALS, TG 00220 INSTRUCTIONS TO OFFERORS and TG 00420 SEALED PROPOSAL FORM. **(To be developed)**

SPECIFIER'S NOTE: *Blue colored texts are Notes to the Specifier and should be completely deleted from the final text. Where [red colored text in parentheses] is shown in this specification section, insert wording, numbers, etc. as appropriate and delete parentheses. Where <Red colored text in brackets> is shown, choice is indicated. Make the appropriate choice and delete the brackets. Insert Project Coordinator's initials at bottom left corner of page. Do not put a footer on this page.*

TG 00001 PROJECT TITLE PAGE (Sealed Bid)

SPECIFIER'S NOTES: Add this page as the cover sheet for the Project specifications. Increase or reduce text spacing to fill out a single page. Choose the word "Complete" when the use of "Construct" is inappropriate such as for demolition work.

REQUIREMENTS and SPECIFICATIONS

TO **<COMPLETE><CONSTRUCT>**

SPECIFIER'S NOTE: Provide Project information and TMK

[PROJECT NAME]
[PROJECT TITLE]
DAGS JOB NO: **[00-00-0000]**
TAX MAP KEY: **[NUMBER]**
[DISTRICT, NAME OF ISLAND], HAWAI'I

~~SPECIFIER'S NOTE: Omit school district line when the project is not a DOE project~~

FOR THE **[NAME] SCHOOL DISTRICT**
DEPARTMENT OF [NAME]
STATE OF HAWAI'I

AND THE **DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES**
PUBLIC WORKS DIVISION
STATE OF HAWAI'I

SPECIFIER NOTES: Insert Comptroller's name. Use the same date (month and year) shown on drawings

[COMPTROLLER'S NAME]
COMPTROLLER
STATE OF HAWAI'I

[Month Year]

SPECIFIER'S NOTE: Place Consultant information at the bottom of the page. Add all the consultants to the list. Where hazardous materials are involved, include Designer's Name, Certificate No., and Expiration Date.

[Prime Consultant Discipline]: [Prime Consultant's Name]
[Consultant's Discipline]: [Consultant's Name]
[Consultant's Discipline]: [Consultant's Name]
[Consultant's Discipline]: [Consultant's Name]

SPECIFIER'S NOTE: Use the following Consultant information when asbestos or similar hazardous material work is part of the contract.

[Environmental]: [Consultant's Name]
[Asbestos Design]: [Designer's Name]
[Certificate No.]: [HIASB-[0000]]
[Expiration Date]: [December 31, 2004]

SPECIFIER'S NOTE: Insert Project Coordinator's Initials at bottom left corner of page. Do not include any other footer notation.

[XXX]

TG 00005 PROJECT TITLE PAGE (Informal Bid)

SPECIFIER'S NOTES: Add this page as the cover sheet for the Project specifications. Increase or reduce text spacing to fill out a single page. Choose the word "Complete" when the use of "Construct" is inappropriate such as for demolition work. Omit school district if not a DOE project.

INFORMAL BID

TO <COMPLETE><CONSTRUCT>

[PROJECT NAME]
[PROJECT TITLE]
DAGS JOB NO: [00-00-0000]
TAX MAP KEY: [NUMBER]
[District, Name of Island], Hawai'i

~~SPECIFIER'S NOTE: Omit school district line when the project is not a DOE project~~

FOR THE ~~[NAME SCHOOL DISTRICT]~~
DEPARTMENT OF [NAME]
STATE OF HAWAI'I

AND THE DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES
PUBLIC WORKS DIVISION
STATE OF HAWAI'I

[COMPTROLLER'S NAME]
COMPTROLLER
State of Hawai'i

[Month Year]

SPECIFIER'S NOTE: Place Consultant information at the bottom of the page. Add all Consultants to list.

[Prime Consultant Discipline]: [Prime Consultant's Name]
[Consultant's Discipline]: [Consultant's Name]
[Consultant's Discipline]: [Consultant's Name]

SPECIFIER'S NOTE: Use the following Consultant information when asbestos or similar hazardous material work is part of the contract.

[Environmental]: [Consultant's Name]
[Asbestos Design]: [Designer's Name]
[Certificate No.]: [HIASB-[0000]]
[Expiration Date]: [December 31, 2004]

BIDS DUE:

SPECIFIER'S NOTE: Insert Project Coordinator's Initials at bottom left corner of page. Do not include any other footer notation.

[XXX]